

## **Executive Board Meeting Minutes – 11 January 2009**

Meeting was called to order at 1:15 p.m. at the home of Monica Bayness. Present were Monica Bayness, LaRene Cayo, Judy Heath, Heather Hilburn, Patti Peterson, Robin Roller, MariAnn DeTracy, and Vicki Palmer.

### Treasurer:

1) 2009 Budget: A copy of the 2008 budget was provided for review. After discussion the Executive Board approved the 2008 budget line items for 2009 Budget presentation to the membership with a minor change to the Label for the line item "Monday Night Meeting Fees" to "Monday Night Room Fees". **Motion for approval as revised was made by Robin Roller seconded by Vicki P.**

2) Judy H. presented the Nov./Dec.. 2008 Treasurer's Report for Executive Board review; report attached. Notes as follows: 1) Savings balance forward was revised to \$4,137.16 thereby changing ending savings balance to \$4138.54. **Motion by Patti P. seconded by LaRene C. to recommend membership to accept as revised was approved.**

3) MariAnn DeTracy discussed the audit of 2008 Treasurer's Report and noted that there were no issues. Past Treasurer Judy Heath was complimented on the thoroughness of her records.

Secretary: Minutes: A copy of the minutes from the Nov. 3 Exec. Board meeting were read as distributed electronically. **Motion by Ronin R., seconded by LaRene C. to accept the minutes as read was approved.**

Communications: No communications were received.

Vice President: LaRene C. reviewed the chapter calendar for 2009 and noted that in March she has invited a guest to make a brief presentation on accounting and business taxation for crafters. Demos are still needed for July, Sept., and Nov. as well as a chairperson for the Service project in October.

Calendar was noted as follows:

January – Demo, Patti P./Robin R. "Chinoiserie" technique

February – Paint-In, Judy Ervig – "Silhouettes"

March – Presentation on Accounting and business for crafters

April – Paint-In, Beth Gregg- Basket design

May – Demo, Robin R. Wave brushes

June – Paint-In, Monica Bayness Judy Diephouse design as President's project

July – Demo

August – Paint-In, Judy Nowaski – "Roses"

September – Demo

October – Service Night

November – Demo

Education: Patti P. reported on the projects as noted below.

1) Ronnie Bringle – Patti P. noted that she had received an email from Ronnie Bringle identifying a good savings on the purchase of her airlines ticket which will help our bottom line. We have 14 members signed up from the chapter with 3 of those for a single day only. Enrollment in the class is now open to outside the chapter.

b) Patti noted that we have several possible candidates for a second seminar in 2009. a discussion was held on the subject noting that we actually lost a small amount with seminars in 2008. Robin R. expressed the concern of potential losses with a second seminar in one year. The consensus was to take the issue of a second seminar for 2009 to the membership through a ballot at the next meeting. (Ballot #1 will be prepared by the Secretary).

Member at Large: Heather H. reported that she had no calls.

Newsletter: Monica reported that we continue to mail most newsletters but the online files are used by some and will be available with a new password "glazing" (all lower case letters) for the 2009 membership year. Patti noted that minutes from November 2008 were not on line and she had sent an email to Jackie to upload those. It was noted that bills for printing and postage had not been submitted routinely.

Ways & Means: Monica noted that we have no chairperson. Current fundraisers in planning are with a budgeted income of \$500 are:

- 1) Spring Garage/Yard Sale: Patti P., Delores J., and Monica will be coordinating the collection of items and sale.
- 2) Platinum Dining Card: It was noted that the action time had passed for this year on this fundraiser.
- 3) Scharf Brush Sale: Monica did not have details. She will check on the status of the offer and provide details to see if members would be interested in the pre-purchase of brushes. The previous offer was purchase brushes at half price and mark up the per brush price. The advantage is that we would be able to obtain a bargain as well as a profit of anywhere from 10 to 30% would go to the chapter.
- 4) Sensi Product Sales percentage. Local dealer (Monica B. ) offered to give her 20% commission to the chapter for each purchase.

Sunshine: Renee M. absent. It was noted that Linda Scott's mother had passed away and Renee had been notified. The Eboard assumes that Renee will continue with this job.

Library: Renee M. absent No report. Monica noted that we should have no books left in storage since we voted to donate those to the church for their sale. There has been no income turned into the Treasurer for the year and no activity on the videos. After some discussion, The Eboard requested a ballot to the membership on whether or not we should maintain any library other than CDs & Videos. The Secretary will prepare Ballot #2 for the next meeting.

Community Service: No Service Chairperson at this time; individual projects have coordinators.

1) Patti reported on her attendance at the second Habitats for Humanity dedication ceremony and noted that we still have 4 homes to be dedicated there as well as the Port Orchard sites coming in the next 18 months according to plan. We have several blank wood pieces that have been sealed that are ready for checkout and painting. Robin indicated she would check on the housing project in Port Orchard for low income families that is a part of the Bremerton Housing Authority program. If they are interested, she would recommend that we paint signs for these homes as well.

2) Memory Boxes – Patti reported that we have an inventory of one available. Surfaces purchased for the November meeting will be set out again at coming meetings.

Christmas Party: It was noted that the Christmas Party 2008 was another success. No one has volunteered for the Christmas Party for 2009.

Membership:

1) Status: Robin R. reported 35 members are currently enrolled for 2009 with 5 new members. She expects some additional members to submit their form and money in the next few weeks. Directories should be available at the February paint-in.

2) Monica B. reminded the current board that the question of membership dues was forwarded from the previous Eboard. After some discussion, the consensus was that raising the dues would not substantially change our financial position and might present a hardship to some members.

3) No action was taken on the question of the "delinquency of dues" A review of the By-Laws and Policies will be made and the question will be brought to the March Eboard meeting.

Old Business:

1. The following positions remain unfilled at this time: Ways & Means Chairperson; Christmas Party; Education Chairperson; Community Service Chairperson (general coordination).

New Business:

- 1) Website: Monica noted that there was a potential for savings on the website hosting. She will try to discuss options with Jackie and Robin for future consideration.
- 2) Facility Rent: Patti noted that she had prepared a letter identifying the regular meetings and the spring Education seminar which requires a signature by Monica and a check. The entry of dates on the calendar needs to be completed as soon as we can determine the calendar so that we can ensure we get those dates particularly on the school gym for the Bringle Seminar.

The next Executive Board Meeting will be in March at a time and date to be determined.

Motion to adjourn by Heather H. seconded by Vicki P. was approved at 4:07 p.m.

Submitted by Patti Peterson

Approval date: \_\_\_\_\_