

Executive Board Meeting Minutes – 8 March 2009

Meeting was called to order at 2:05 p.m. at the home of Monica Bayness. Present were Monica Bayness, LaRene Cayo, Patti Peterson, Robin Roller, Vicki Palmer, Carolyn Knapp, and Judy Ervig.

Treasurer:

1) Vicki P. presented the Jan/Feb Treasurer's report. It was noted that the Total amount for Expenses should have read \$760.49. **Motion for approval as revised was made by Patti P. seconded by Robin R.**

2) 2009 Budget: It was noted that the 2009 budget had created a question about the location of expense costs for the seminar room fees. This amount is not shown on the reconciliation funds requests to the Treasurer since it is paid as a part of the room rental fees check issued at the first of the year. No modification to the issued and approved budget is required.

Communications: No communications were received.

Education: Carolyn Knapp

1) Ronnie Bringle – Patti P. provided an update with a revised budget and class enrollment. A total of \$2084.00 has been received for enrollment of 16 students for both days and 4 students for one day. Total expenses are now estimated at \$1935.49 with total advances of \$600 for airfare and deposit which will count against our final bill. Even with no further students enrolling we should be somewhere in the range of breaking even or making about \$148.

2) Monica B. brought up the matter of the need for a continental breakfast or potluck noting that at some locations they brown bag and only need some beverage service. The Secretary will prepare two ballots on these issues for the membership with wording as follows:

a) Ballot 1: **Seminar Continental Breakfasts**

Do you wish to continue the practice of including a continental breakfast at a cost of \$50 to the chapter for both days of a seminar. Check one.

_____ Yes I want to have seminar continental breakfasts

_____ No I do not want to have continental breakfasts

b) Ballot 2: **Seminar Pot Luck Lunches**

Do you wish to continue the practice of potluck lunches at education seminars at a cost of paper supplies only to the chapter (other options being brown bag or take out). Note: the chapter will have to pay for lunches for the teacher.

_____ Yes I want to have seminar potluck lunches

_____ No I do not want to have seminar potluck lunches

3) Carolyn noted that our best possibility for a second seminar in 2009 is Jill Paris Rody. A brief discussion was held about potential costs and the consensus was we should go forward with offering her a seminar. She is available the first weekend in November and is willing to stay in a member's home as long as there is a private bathroom and bed for two since she brings her husband. Her specialty is landscapes but she may be willing to create a new project designs if we give her a category (such as lighthouses). Patti will confirm the dates are open for the school gym before the chapter general business meeting.

Member at Large: Heather H. absent; no report.

Newsletter: Monica reported that we continue to mail some newsletters but the online files are used by many. It was noted that mailing costs will raise again in May.

Vice President: LaRene C. noted that there has been no change in the calendar for the remaining year. She is currently accepting signups for Beth Gregg's paint-in. Other upcoming paint-ins that still need a sample painted are Monica B. for June and Judy N. for August. Demos are still needed for July, Sept., and Nov. as well as a chairperson for the Service project in October.

Calendar was noted as follows:

Ways & Means: Monica noted that we have no chairperson. Current fundraisers in planning are with a budgeted income of \$650 are:

1) Spring Garage/Yard Sale: Patti P., Delores J., and Monica B. will be coordinating the collection of items and sale. Sale dates will be April 17th/18th from 9 until 3. Items should be clean and marked with a price. No items will be accepted that the donor wants to have returned. Leftover items after the sale will be donated to the CK/Bremerton Relay for Life garage sale.

2) Scharf Brush Sale: Monica did not have any details. She will check on the status of the offer and provide details to see if members would be interested in the

pre-purchase of brushes. The previous offer was purchase brushes at half price and mark up the per brush price. The advantage is that we would be able to obtain a bargain as well as a profit of anywhere from 10 to 30% would go to the chapter. It was noted that Ronnie Bringle brushes are now sold through Scharpf.

3) Painted Stool/Table: Judy Ervig has volunteered to paint the wooden stool/table donated by Joann Karpf for a raffle. The group reviewed various books for a likely design. Judy would like volunteers to help with prep/base coating and finish varnish.

Membership: Robin R. reported 47 members are currently enrolled for 2009 with 9 new members. She has been distributing directories since February. Monica B. challenged the board members to get a total of 15 new members by the end of the year.

Community Service: No Service Chairperson at this time; individual projects have coordinators.

1) Patti reported that Renee has the wood welcome sign pieces that have been sealed and painted on the back. We have several blank wood pieces that have been sealed that are ready for checkout and painting.

2) Memory Boxes – Patti reported that we have an inventory of four boxes painted and several unpainted surfaces will be set out again at coming meetings.

3) Judy E. would like to adopt a family for Christmas including a food basket and gifts with a possibility of painted stockings. This project will be brought to the membership for approval. Patti will provide some details on the contents of a food basket so that members could bring food items over a period of months.

Sunshine: Renee M. absent. It was noted that Linda Scott's mother had passed away and Renee had been notified. The Eboard assumes that Renee will continue with this job.

Library: Renee M. absent No report. Monica noted that there was an article in the latest newsletter that the books would be offered at the March meeting prior to donation to the church. A listing of tapes and CDs is available.

Christmas Party: Viki Palmer has volunteered to chair the annual Christmas Party for 2009. She will coordinate with LaRene to pay the \$100 deposit to Pilgrim Firs. Other volunteers include Monica B., Patti P., Nancy B., and Kym S.

Hostess: Helen W. absent. Monica reported that the following months are taken March-Linda K.; May-Delores J. & Louise L.; June- Madeline W.; July Robin R. Open months are April, August, September, October, and November.

Monthly Raffle: Robin reported that she has received some generous donations which should cover the raffle for a few months. It was noted that the income has been fairly steady from raffles.

Fair: Patti reported that no one from the Fair has contacted her. A contest for a pin design will be announced in April and selection made in May.

Website: Robin and Monica reported that we are now associated with G-4 productions for web server at a cost of \$50 per year.

Historian: Louise L. absent. No report.

Old Business:

1. The following positions remain unfilled at this time: Ways & Means Chairperson; Community Service Chairperson (general coordination).

New Business:

1) Linda Green returned the check of \$8 that the chapter issued to refund her for directory costs. This amount will be remanded to the general fund. Vicki also noted that she has a check written for a tip to one of the servers from the Christmas Party that has not been cashed. LaRene will contact Pilgrim Firs to find out what they know.

The next Executive Board Meeting will be in May at a time and date to be determined.

Motion to adjourn by Patti P. seconded by Vicki P. was approved at 3:50 p.m.

Submitted by Patti Peterson

Approval date: _____